

TELA Technologies



Specializing in Document Management Solutions and
Data Entry Services

Data Entry Services

We provide a wide range of data entry and data enhancement services to help you save money, while efficiently completing your projects. To Find out more about our services please call (866) 566 -2061.



Majority of our work involves a combination of **key-from-image** and advanced data capture, **recognition and verification** routines to achieve greater accuracy and efficiency from equipment and staff.

Scanning
Data Entry
Data Conversion
Document Management



Specializing in Solutions for Government Offices

Data Entry Services for County Clerk Offices

Tela Technologies employs a permanent staff of highly trained data entry clerks to index scanned documents, trained specifically to process documents filed with county clerks. Online indexing of these documents improves public access and reduces costs for employees to organize, search and retrieve documents. TELA regularly indexes according to document types, multiple Grantors/Grantees (including AKA, FKA, aliases), legal descriptions, 'How Held' status, marital status, Liber/Page, reference numbers, instrument and recorded dates.

When you need efficient and experienced data entry services, partner with TELA. To find out more about our services please call (866) 566 -2061.



- **Document scanning**
- **Drawing scanning**
- **Microfilm scanning**
- **Microfiche scanning**
- **Photograph scanning**
- **Sophisticated data capture and entry**
- **Conversion of any format of data to any electronic format**

Racine County, WI Testimonial: We have contracted with Tela Technologies to complete our day forward indexing. They have done an excellent job learning our procedures, completing the work accurately and in a timely manner.

Jim Ludwig – Register of Deeds



Document Management Solutions

Improve productivity, increase efficiency and speed decision making throughout your organization.

Organizations in all industries are implementing document management solutions to simplify complex work processes, enable enhanced document access, and promote faster decision making. TELA Technologies Document Management Solutions can help you create a comprehensive, fully integrated document management program that gives you complete visibility and timely access to all your business records.

Working with TELA Technologies experts you can:

- Speed the transition to electronic document management
- Enable fast, distributed and simultaneous access to records
- Improve process efficiencies and reduce process times
- Enforce consistency and compliance
- Support disaster recovery strategies
- Effectively manage the “total cost of storage and retrieval”

***Please Call
TELA Technologies at
(866) 566 2061***